

## **Perinatal Support Outreach Worker Job Description**

Reporting to the Manager of Programs and Services, the role of Perinatal Support Outreach Worker provides comprehensive outreach, wraparound support, case management, systems navigation, and coordination for SHORE clients who meet program eligibility criteria.

### **Duties and Responsibilities**

- Provide client centred, non-judgemental, non-directed support generally focused on but not limited to continuing an unplanned pregnancy and parenting, but may also include, pregnancy options exploration, and other reproductive healthcare and pregnancy related topics;
- Engage in ongoing case management through Telus CHR for clients enrolled in our Empowering Pregnancy outreach program;
- Schedule and conduct virtual and in-person intakes for clients looking to access our prenatal outreach program, review eligibility for new clients, and continually assess process for best practices and improvement;
- Provide systems navigation and advocacy support for prenatal and postpartum clients, including connecting them with other SHORE services and external community resources where appropriate;
- Support clients in navigating challenges associated with pregnancy and parenting such as social isolation, accessing prenatal healthcare, applying for financial supports, preparing for parenthood, navigating the family law system, and more;
- Maintain an up-to-date knowledge of available community resources and programs;
- Build strong working relationships with community partners and agencies;
- Provide logistical support for outreach care closet, including planning, purchasing, as well as arranging pick ups or home deliveries for clients in need;
- Independently manage program budget and expenses;
- Oversee Vitamin Angels grant and distribution;
- Track and enter relevant statistics in applicable programs and forms;
- Participate in regular staff and team meetings;
- Participate in regular one-on-one meetings with manager;
- Participate in work planning processes and tasks which advance the SHORE Centre Strategic Plan;
- Work collaboratively with all clinic staff as well as with broader SHORE team where appropriate;
- Provide cross-coverage for Stork Secrets program facilitation as needed;
- Identify relevant professional development opportunities;
- Adhere to all SHORE Centre policies and procedures;
- Other duties as assigned.

## **Qualifications**

- Committed to SHORE Centre's mission, vision, and values and to building an inclusive workspace, including striving to be anti-racist, accessible, 2SLGBTQIA+ positive, aware of class dynamics and power/privilege;
- Explicit support for reproductive and 2SLGBTQIA+ rights;
- Strong knowledge of social issues impacting reproductive healthcare, pregnancy, abortion, adoption and parenting;
- Strong working knowledge or willingness to learn about perinatal supports and mental health, as well as parenting related information;
- Good working knowledge of local community resources and referral processes
- Post-secondary education or professional experience in social work, social service work, or community outreach considered an asset;
- Experience with budget and program management an asset;
- Exceptional communication and problem solving skills;
- High ethical standards and strict adherence to confidentiality;
- Clear professional boundaries;
- Valid driver's license and access to a reliable vehicle and/or alternate access to reliable transportation to make deliveries across Waterloo Region;
- Skilled in using technology including but not limited to client databases, email, mobile phone, Microsoft suites, statistics tracking, video calling platforms;
- Ability to work in a fast-paced environment and adapt in a growing organization;
- Ability to apply work on a team as well as independently;
- Excellent initiative and self-motivation skills.

## **Working Conditions**

Regular office hours are Monday to Friday 9:00 AM - 4:30 PM with a half hour unpaid lunch. Some flexibility is required for after-hours meetings, however there will be advance notice. This is a full time position (35 hours/week).

This position at times requires long periods of sitting, although there are opportunities to stand and stretch. There are also long periods of focused attention as well as significant use of screens.

This position will require working primarily from our Kitchener office as well as regular travel within Waterloo Region. Our office is on the first floor of an accessible building and we have an in-suite accessible washroom. We are a low/no scent environment however we use cleaning agents regularly.

This position allows for some flexibility between working on site and remotely in accordance with SHORE Centre's Hybrid and Remote Work Policy.

## **Compensation**

The salary for this position is \$46,865 - \$54,600 annually. The position also includes group health benefits (after 3 months of employment) and four weeks of annual vacation (vacation allotment is prorated to reflect start of employment).

## **To Apply**

Please email a copy of your resume and cover letter to Ash Metzloff at [ametzloff@shorecentre.ca](mailto:ametzloff@shorecentre.ca) **no later than 11:59 PM on Tuesday August 13th, 2024.**

**Your application must include a cover letter** highlighting your commitment to reproductive rights, 2SLGBTQIA+ rights, anti-oppressive practices, and why you are interested in working with SHORE Centre specifically as a Perinatal Support Outreach worker.

If you require any form of accessibility throughout this application, please let us know prior to the posting closing. If an applicant or a successful candidate requests an accommodation, we will discuss their needs with them and make adjustments to support them. You can inquire about accessibility options by calling 519-743-9360 ext. 801 to speak to Alicia Langill, Operations Manager, or emailing [office@shorecentre.ca](mailto:office@shorecentre.ca)

*We thank all candidates for their interest, however, only those selected for an interview will be contacted. No phone calls or email inquiries on application status please.*

**Expected start date: September 2024**